

## **UNIVERSITY MUSEUMS IN SCOTLAND (UMIS) CONSTITUTION**

### **1. NAME**

The name shall be University Museums in Scotland, also to be known as UMIS.

### **2. STRATEGIC OBJECTIVES**

- To be the collective voice of the university museums in Scotland: advocating with appropriate audiences, bodies, and organisations
- To act in partnership: strengthening links with organisations and other university museum bodies regionally, nationally, and internationally, and sharing knowledge, resources, and expertise within UMIS and with the broader museums sector
- To maximise use of our collections: to provide and promote opportunities for the broader research community to access and use them, provide high quality learning and teaching experiences, and explore new ways to engage academic audiences with collections
- To strive for the highest collection standards: in preservation, care, and interpretation of collections, and maintaining Accreditation standards throughout the UMIS membership and Recognition standards with the Recognised Collections
- To take a coordinated approach to transforming activity and audiences: engaging the full diversity of visitors, schools, and other groups – both directly and through outreach - and forging stronger links with academic colleagues, university departments and students
- To be sustainable, forward-thinking organisations: to explore environmental agendas, ensure adherence to best practice in our operations, exploit digital technology and be inclusive, supportive, representative, and progressive in our operations

### **3. MEMBERSHIP**

Membership shall be open to institutions which are funded by the Scottish Funding Council, or its successors, and which have museum collections.

Analogous institutions shall be eligible for membership at the discretion of the Executive Committee.

### **4. EXECUTIVE COMMITTEE**

The Executive Committee shall comprise one individual from each of the institutions represented within the membership. Each institution shall nominate a committee member or alternative to represent it and to vote if required. The committee has the power to co-opt non-voting members.

### **5. OFFICERS**

The Officers of the Executive Committee shall be the Convenor and the Treasurer. The Officers, working with the Coordinator, shall be responsible for carrying on the business between meetings, as directed by the Executive Committee. The Officers shall be elected by the Executive Committee from the membership, may hold office for three years, and shall be eligible for re-election. A cycle of elections shall be established to ensure that office bearers are elected for overlapping terms. In the absence of the Convenor, the Executive Committee shall elect a chair for that meeting from among those present.

### **6. MEETINGS**

The quorum at meetings shall be four voting members. In the event of a tied vote, the Chair of the meeting shall also have a casting vote. An Annual General Meeting shall be held, at which Officers are elected, a financial report received and considered, and amendments to this Constitution can be made. Other meetings shall be held as the need or wish arises. At least two weeks' notice shall be given of meetings and amendments to the Constitution.

### **7. FUNDS**

Funds shall be raised by levying a subscription on members or by other means. The Treasurer shall be responsible to the Executive Committee for holding, disbursing, and accounting for the funds. The Executive Committee shall determine the level of membership fees.

## **8. DISSOLUTION**

The Executive Committee shall have the power to dissolve UMIS and to dispose of any assets to an organisation or organisations with broadly similar aims.